



## Sign Up NOW for the 14<sup>th</sup> Annual Women Entrepreneurs Showcase March 10<sup>th</sup>, 2016

**Who:** All current WESO Members and other Local Business Owners  
**What:** Women Entrepreneurs Showcase  
**When:** Thursday, March 10th, 5–8 pm  
**Where:** Inn at the Commons, 200 N. Riverside Dr, Medford  
**Cost:** FREE ADMISSION for attendees. (Vendor tables at additional cost – see below)  
**Why:** Promote your business, sell products and network with other local business owners.  
Donate a door prize to be given away that night for a shout-out for your business!

**Event Agenda: Network, network, network!** Door prize drawings every hour. Mingle, network, and sell! Sign up for your table today!

We are anticipating a good turnout of both vendors and attendees as this event has **FREE admission** for attendees! Encourage everyone you know to bring their business cards and come to this event!

***Please read carefully and keep this page for your reference!***

1. \$50 fee for WESO member for a full table. (Join now and get the member price!)
2. \$70 fee for non-member for a full table.
3. \$30 fee for WESO member for a half table .
4. \$40 fee for non-member for a half table .
5. Each space includes one table (or half table). (1) chair is at each table and a limited number of additional chairs are available in the room.
6. **Set Up:** The ballroom doors will open at 3:00 pm sharp. No Early Set Up will be allowed. All participants are responsible for their own set-up. *Please keep in mind the length of the event and the close quarters with your table neighbors when packing items to bring to the event. Your area is the size of your table only, these are not 'booths.'* All packing and storage must be out of sight by 4:50 pm.
7. **OPTIONAL** - You may order and pay in advance for a boxed sandwich meal from the hotel before the event opens. See application for choices. Cookies and fruit will be available to attendees during the event.
8. No break-down prior to 8:00 pm and all tables must be cleared by 9:30pm.
9. Doors open at 5:00 pm sharp for all public attendees.
10. Location and table assignment are based on first-come, first-served, and need for electricity. Tables will be 6 ft. or 8 ft. long. Specific table sizes cannot be guaranteed.
11. EARLY BIRD PRICE DEADLINE FOR APPLICATIONS IS Friday, Feb 26th, 2016!!
12. SIGN UP ON LINE AT [WWW.WESOWEB.ORG](http://WWW.WESOWEB.ORG) - UPCOMING EVENTS
13. A \$15.00 LATE FEE WILL BE ADDED IF APPLICATION IS RECEIVED AFTER 02/26/16 (and space is still available)

Questions? Email Lisa Schweickert at [events@wesoweb.org](mailto:events@wesoweb.org) or call 530-356-1073.



## More Ways to Advertise at the Women Entrepreneurs Showcase!

### Prize Baskets

Advertise your business by donating items for our prize baskets. MANY prize baskets will be given away, so give one, two, or more items for these baskets. Merchandise samples, promotional items, gift cards, gift certificates, desk items or other items useful to businesspeople are great choices.

Your donations will be publicized at the event, in our monthly e-mail, and on our web site for the next year.

### Gift Bags

Want to have a big impact with small items?

**At no extra cost, vendor/exhibitors can donate “goodies,” coupons, or other small items/samples for gift bags that attendees will receive at the door (100 items or coupons are needed for the bags).**

Can't fit a vendor/exhibitor table into your schedule?

For the nominal fee of **\$20**, you can donate items/coupons for the gift bags, even if you are unable to make it to the event. You'll get business advertising to the first 100 attendees who come to the event!

Not sure what is a good item for the gift bags?

Coupons are great ways to get more customers for your business. Small promotional items, such as pens, magnets, candy bags, or note pads, are useful items at a low cost.

Attach your business card if the items are not preprinted with your business name.

Questions about prize or gift donations or want to know where to drop them off? Contact Lisa Schweickert at [events@wesoweb.org](mailto:events@wesoweb.org).



**March 10<sup>th</sup>, 2016**  
**Women Entrepreneurs Showcase**  
**Application**

**EARLY BIRD PRICE DEADLINE: FEBRUARY 26, 2016**

Keep the vendor information for your reference.  
It's easy to register and pay online at [www.wesoweb.org](http://www.wesoweb.org)  
Or, you can pay by mail: just return this page with your payment. (address below)

**PLEASE FILL IN ALL THAT APPLY:**

\_\_\_\_\_ \$50 fee for WESO member for one table

\_\_\_\_\_ \$70 fee for non-member for one table.

\_\_\_\_\_ \$30 fee for WESO member for ½ table\*\*

\_\_\_\_\_ \$40 fee for non-member for ½ table\*\*

\_\_\_\_\_ \$10 for boxed sandwich (OPTIONAL) Choose one: \_\_\_ BLT \_\_\_ Chicken salad \_\_\_ Vegetarian

Choose one: \_\_\_ Chips \_\_\_ Apple

\_\_\_\_\_ **LATE FEE** - \$15.00 (IF RECEIVED AFTER 02/26/16)

\_\_\_\_\_ WESO Membership Fee (See [www.wesoweb.org](http://www.wesoweb.org) for types and cost.)

\_\_\_\_\_ TOTAL FEES TO BE PAID

\_\_\_\_\_ **CHECK HERE IF YOU WILL NEED ELECTRICITY AT YOUR TABLE**

YOUR NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_)

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_)

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

\*\* (Half tables only) IF POSSIBLE, I WOULD PREFER TO SHARE A TABLE WITH:

\_\_\_\_\_

**REMINDERS: Each space includes one table with a tablecloth. (1) Chair will be at each table and a limited number of additional chairs will be available in the room. Location and table assignment will be based on first-come, first-served and based on electricity requests. Tables are 6 ft. or 8 ft. long. Specific table sizes cannot be guaranteed.**

**YOUR VENDOR SPOT WILL NOT BE RESERVED UNTIL PAYMENT IN FULL IS RECEIVED.**

Questions: Contact Lisa Schweickert at [events@wesoweb.org](mailto:events@wesoweb.org) or call 530-356-1073.

Mail application & payment to: WESO, PO BOX 1662, MEDFORD, OR 97501

Or, register and pay online at [www.wesoweb.org](http://www.wesoweb.org) – It's fast and easy!